



Williamstown Bluegrass Festival

Saturday, Sept. 28 3 to 10 p.m.

Downtown Williamstown, Ky

2024 Williamstown Bluegrass Fest Vendor Rules

When: Saturday, Sept. 28, 2024 3 p.m. to 10 p.m. (Rain or Shine)

Setup: Vendors can start to set up at 1 p.m. All booths must be set up NO LATER THAN 2 p.m. Saturday, Sept. 28
All booths must stay open until 10 p.m.

Deadline: Applications and fees are due no later than Sept. 16, 2024

Fees: Fees (\$50 for non-chamber members and \$35 for chamber members) are for a 10X10 space and are non-refundable. A \$30 fee will be applied for all returned checks.

Rules/Requirements:

- All items in craft booths must be handmade or new.
 - Food booths must be licensed and have insurance. Kentucky Health Permits are required. All food booths are required to carry a 5-lb. ABC fire extinguisher. All other booths are required to carry a 2 1/2 lb. ABC fire extinguisher.
 - Lighting at booths is permitted. Outdoor and heavy-duty extension cords are required. Vendors will provide their own tables, chairs, tents, etc.
 - No radios or loud speakers are allowed in booths.
 - Applications and payment must be received by Sept. 16, 2024. Vendor spaces will be assigned on a first come, first served basis and based on vendor needs (water, electric, etc.) Final decision on vendor set up is up to the Executive Director of the Grant County Chamber/Grant County Tourism.
 - Vendors are permitted to only sell items that have been approved in their application submitted to the Executive Director of the Grant County Chamber/Grant County Tourism. Please fill out the description on the application. The Executive Director of the Grant County Chamber/Grant County Tourism reserves the right to limit excessive duplication of festival items and will ensure proper spacing of similar items at the festival.
 - Vendor personnel must manage the booths during the operating hours of the Williamstown Bluegrass Festival
 - Vehicles belonging to craft or food vendors are not allowed into the festival during working festival hours.
- NO EXCEPTIONS. Vendors will be allowed to enter the festival area before and after festival hours to set up or tear down booths. Vehicles **must be** removed prior to start of the festival.
- Exhibitors are responsible for the collection of Kentucky Sales Tax. The Kentucky Revenue Cabinet is responsible for inspecting vendors and may ask for their ID prior to the start of the festival. The Kentucky Department of Revenue can be contacted at 1-502-564-8139, for further information and licensing.
 - NO drilling or defacing the streets or sidewalks by anchors will be permitted.
 - If your booth has an activity or project that creates litter, please be considerate and clean it up during and after the festival. Trash cans will be provided. Please help keep the streets clean.

Contact: If you have any questions about the Williamstown Bluegrass Festival, please email jbaker@grantcommerce.org or call the chamber office at 859-824-3322 or Jamie at 859-393-8390.



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Downtown Williamstown, Ky

2024 Williamstown Bluegrass Festival Vendor Agreement

As an agent for and on behalf of _____
(organization's name)

I, _____, agree to the following
(first and last name with title)

terms:

The Grant County Chamber of Commerce/Grant County Tourist & Convention Commission/Grant County Industrial Development Authority and the city of Williamstown, Williamstown Bluegrass Festival sponsors and/or volunteers are not responsible for any liability sustained during this event. By submitting this application, you and your organization/business agree to all terms included in this documentation. It is further understood and agreed that the undersigned will pay the amount of any claims for liability alleged against The Grant County Chamber of Commerce/Grant County Tourist & Convention Commission/Economic Development Office, the city of Williamstown and Williamstown Bluegrass Festival sponsors for any claims and damages arising from your action and/or inaction; and in the event any such claims are asserted, the undersigned agree to assume the defense of such claims and their costs, and to indemnify and hold harmless The Grant County Chamber of Commerce/Grant County Tourist & Convention Commission/Grant County Industrial Development Authority, the city of Williamstown and Williamstown Bluegrass Festival agents, employees, volunteers, officers, directors, attorneys, shareholders, successors, assigns, insurers and reinsures, any judgment for such claims entered against The Grant County Chamber of Commerce/Grant County Tourist & Convention Commission/ Grant County Industrial Development Authority, the city of Williamstown and Williamstown Bluegrass Festival agents, employees, volunteers, officers, directors, attorneys, shareholders, successors, assigns, insurers and reinsures.

Signature: _____

Organization/Business Name: _____

Date: _____

Received by: _____